



South African Deep Sea Angling Association

GOVERNING BODY OF DEEP-SEA FISHING IN SOUTH AFRICA

Suid-Afrikaanse Diepsee-Hengelassosiasie

BEHERENDE LIGGAAM VAN DIEPSEE HENGEL VIR SUID AFRIKA

Duties of a Province hosting an SADSAA Inter Provincial, All Coastal, All Inland and Nationals:

Your Province's tender must be submitted to the via the SADSAA Admin Officer, who will pass on to SADSAA Tournaments Officer after the closing date. **Each tender must be submitted on a separate document.** The SADSAA Tournaments Officer will advise Provinces of any errors picked up on Tenders within two weeks of closing date.

Tenders will be summarised and submitted and discussed by the SADSAA Council at the annual SADSAA Council Meeting in October. On acceptance of your tender, with regards to hosting an Inter Provincial, All Coastal, All Inland or a National tournament, for the following year, your Provincial Representative must inform the Provincial Tournaments officer and hosting club.

The guidelines to host one of these tournaments are as follows:

1. The successful hosting Club needs to be notified by the Province.
2. A detailed invitation of the tournament to be sent out by the host Province to all the other provinces not less than 4 (four) months before the actual commencement of the tournament.
3. The Treasurer of the Province needs to submit an invoice to the SADSAA Treasurer for the allocated amount for the funds sponsored by SADSAA (this is only for tournaments that were awarded at the SADSAA council.)
4. All entry fees and fuel deposit monies are to be paid directly to the host Province, NOT the host club, by the other Provinces. (Fuel deposits where applicable).

5. Detailed brochures to be printed by the host Province with the following details in it:
 - 5.1 A guest of honour list,
 - 5.2 The name of the Tournaments Convenor for the tournament,
 - 5.3 The name of the Safety Officer for the tournament,
 - 5.4 The names of the Weather Committee for the tournament,
 - 5.5 The names of the Weigh Master and the Scorer for the tournament,
 - 5.6 The names of the Adjudicating Committee for the tournament,
 - 5.7 A message from the SADSAA President or Vice President (this needs to be requested from the President himself by the Provincial Secretary or Tournaments Officer),
 - 5.8 A message from the Provincial President,
 - 5.9 A message from the Club's Chairman,
 - 5.10 A detailed programme of the daily events,
 - 5.11 A list with the emblems of all the Provinces that are taking part in the tournament,
 - 5.12 A detailed list of each Provinces anglers and captain for the tournament (Correct spelling of each angler's name to be checked),
 - 5.13 Placing's to be mentioned for first three (3) top teams and skippers (Gold, Silver and Bronze medals),
 - 5.14 A detailed list of all the rules and times,
 - 5.15 A list of all the Boats and Skippers in the tournament with cell phone numbers of skippers (pictures of the skippers with their boats will be first prize),
 - 5.16 A boat draw list (except if it is an own boat tournament),
 - 5.17 Blessing of the fleet,
 - 5.18 The Anglers Creed,
 - 5.19 A copy of the Club or Provincial calibration certificate of the tournament scale (or this should be available at the venue),
 - 5.20 A list of all the current SA, All Africa and World records of the specific line class and fish that might be caught at that tournament (to assist the angler and weigh master with possible new records – this does not need to be in the

programme, but must be on display for all to see near the weigh in),

5.21 A page with the names and the positions held of the current hosting Provincial committee.

5.22 A page with the names and the positions held of Tournament committee with contact numbers.

6. Province to ensure that club has sorted out enough skippers and boats for the tournament including a stand-by boat and skipper (except an own boat tournament).
7. Provincial Tournament Officer shall advise SADSAA PRO of official photographer's contact details in advance of the Tournament.
8. Provincial Tournament Officer shall supply SADSAA PRO and SADSAA Convenor of Selectors with a list of participating teams and anglers two weeks before opening ceremony.
9. The Provincial Tournament Officer shall add the SADSAA PRO to the Skippers' Whatsapp group once formed.
10. Province to ensure that club has sorted out enough bait for tournament (except if it's an own bait tournament).
11. Provincial Records Officer to ensure that official calibrated line tester and scale are present at the tournament, as well as the current Calibration Certificate of Accuracy.
12. Province to ensure that official paramedics or medical assistance is near the tournament venue, especially Cape Vidal, Mapelane and Sodwana Bay.
13. Province to ensure that Club has sorted out security where necessary.
14. Province to ensure that Club has organised VHF radio coms from the beach control.
15. Province to ensure that the Club has the necessary dietary requirements if any for catering purposes of the angler eg: Halaal.
16. Province to ensure that the Club hosting the tournament receives the SADSAA banners and the Provincial banners, which must be displayed for the duration of the tournament.
17. Province to ensure that all the other Provincial banners of the teams participating in the tournament be displayed.

18. Province to ensure that hosting club has a set of SADSAA Tournament Rules at the venue – these should be posted alongside the Records Lists.
19. Provincial **Records Officer** to ensure that club supplies the weigh master with official weigh sheets.
20. It is advisable that the Provincial or hosting Club Record Officer be present at the weigh in with the necessary records application forms, in case of any possible records.
21. Team scores, individual scores, skippers, and boat scores for each day have to be displayed no later than the following morning and need to be sent through to the hosting Provincial secretary who in turn must forward it to the SADSAA PRO AND SADSAA Secretary at **the end of** each day. These scores are to be posted on an official scoring sheet/template that is obtainable from the **SADSAA Secretary, to maintain uniformity. (still need to put one in place)**
22. Opening function formalities: (just a guideline)
 - 22.1 Team photographs by official photographer, which are to be sent to the SADSAA PRO the same day.
 - 22.2 Bar is to be closed during the formalities, without exception.
 - 22.3 Welcoming of all the dignitaries and anglers by the Provincial Tournaments Officer. He/she acts as the master of ceremonies (MC) for the opening function. (He calls up the President or Vice President of SADSAA that is attending to say a few words),
 - 22.4 MC then calls up the hosting Provincial President to say a few words,
 - 22.5 MC then calls up the hosting clubs Chairman to say a few words,
 - 22.6 MC calls up the SADSAA President or Vice President with the Provincial President for the capping ceremony,
 - 22.7 All anglers that are representing SADSAA or their Provinces at that level for the first time are called up to be capped,
 - 22.8 MC proceeds to go through the Rules and regulations and the order of events for the rest of the tournament,
 - 22.9 MC calls for nominations from the floor for one (1) skipper (normally the skipper of the smallest boat) and one (1) captain from a team to make up the weather committee,

- 22.10 MC proceeds with the boat draw whereby each team captain comes up and draws his or her boats for the duration of the tournament,
- 22.11 The Blessing of the fleet takes place next along with Grace,
- 22.12 Dinner is served, and
- 22.13 After dinner captains and teams normally meet and greet their skipper for the next day.
- 23. Closing Function:
 - 23.1 Bar is to be closed during the formalities, without exception.
 - 23.2 MC welcomes all the dignitaries,
 - 23.3 MC calls up the President or Vice President of SADSAA to say a few words,
 - 23.4 MC calls up the Provincial President to say a few words,
 - 23.5 MC calls up the hosting clubs Chairman to say a few words,
 - 23.6 MC calls out the positions of boats and skippers from last to fourth place,
 - 23.7 MC calls out the placing of the teams from last to fourth place and as he calls out the team placing he can, but does not have to, allow the captain and his team to come up and say a few words and normally they give the skippers a gift if they so wish (due to time restrictions, its normally a good thing to announce that teams can do this privately after the formalities are over),
 - 23.8 Before the MC gets to call out third (3) place skipper he calls up the SADSAA President or Vice President his representative with the Provincial President to hand over the medals,
 - 23.9 MC calls out the team medal winners Bronze, Silver and Gold separately which are handed over by the President of SADSAA and the Provincial President,
 - 23.10 MC thanks everyone,
 - 23.11 Dinner/lunch is served,
 - 23.12 This brings an end to the proceedings.
- 24. Teams and Provinces need to ensure that they take all their flags.
- 25. Team captains to ensure that there are no monies outstanding from his or her team.

26. All Tournament Committees to ensure that the POPI Act is observed, and to include release by anglers to have their photographs used on Social and Printed Media.
27. All Tournament Officers to liaise with SADSAA PRO regarding Social Media posts, which are to go out via SADSAA first.
28. Any photographs, detailed team score sheets, individual score sheets and skippers score sheets are to be forwarded to the SADSAA PRO and SADSAA Secretary at the end of each day of the tournament
29. Tournament Income & Expenditure Statement must be sent to the SADSAA Tournaments Officer within 30 days of the closing function of the tournament
30. At all SADSAA affiliated tournaments, catch returns of all fish caught, released or taken by sharks are to be e-mailed to the Environmental Officer not later than 30 days after the Tournament.
31. At all SADSAA affiliated tournaments, a Tournament Report shall be emailed to the SADSAA Tournaments Officer and SADSAA PRO not later than 30 days after the Tournament closing function.
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